

Ms C Singleton  
Salterforth Parish Council  
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Salterforth  
BB18 5BL

Our ref LA0190  
SAAA ref SB07226  
Invoice no: SB20203990  
VAT no: GB 440 4982 50

Email [sba@pkf-l.com](mailto:sba@pkf-l.com)

29 November 2020

## REMITTANCE ADVICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2020	£200.00
Additional charges (where applicable) as detailed on attached appendix A	£40.00
Additional fees (where applicable) as detailed by separate cover	£0.00
<b>TOTAL NET</b>	<b>£240.00</b>
<b>VAT @ 20%</b>	<b>£48.00</b>
<b>TOTAL PAYABLE</b>	<b>£288.00</b>

### PAYMENT IS DUE ON RECEIPT OF INVOICE

**For payments by cheque, please return the remittance advice with your payment to:  
PKF Littlejohn LLP, Credit Control (SBA), 5<sup>th</sup> Floor, 15 Westferry Circus, Canary Wharf,  
London E14 4HD**

**For payments by credit transfer, our bank details are:-**

**HSBC Bank plc Sort Code: 40-02-31**

**Account number: 11070797**

**Account Name: PKF Littlejohn LLP**

**Please include LA0190 or Salterforth Parish Council as the reference.**

**For account queries, contact [creditcontrol@pkf-l.com](mailto:creditcontrol@pkf-l.com).**