

SALTERFORTH PARISH COUNCIL



Chair: Cllr C. Pollard
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DRAFT MINUTES

Salterforth Extraordinary Parish Council Meeting
23rd April 2025
7.00pm Salterforth Village Hall

2025.23.04.1 Attendance, Apologies and Non-attendance

- 1.1 Recorded attendees were Cllr Pollard, Cllr Latham, Cllr Wilson, Cllr Grant, Cllr Fuggle
1.2 Apologies received and accepted from Clerk Singleton, Cllr Singleton, Cllr King

2025.23.04.2 Toilets

- 2.1 **Noted** that the Clerk had provided 3 supporting documents in relation to this discussion on the village toilets.
- 2.2 Cllr Latham reported that she had spoke to Jo Geldard from Barnoldswick Town Council who reported that they had no policy in place, except for a Risk Assessment policy.
- Noted** that a policy is just a framework to work to. A discussion took place to consider the difference between Public Toilets and Outdoor Toilets.
- Resolved** that the toilets in Salterforth Park would be considered as Outdoor Toilets.
- 2.3 **Resolved** by all those present that the toilets would be opened and cleaned in time for the Fun Day on 08.06.2025. Cllr Latham to gain access to the Ladies toilet (unable to gain access last time) and purchase a new lock.
- 2.4 **Resolved** that Cllr Fuggle to contact Drivers. Council have been advised that they will be able to provide a condition report, initially looking at why the urinals won't flush. Visit to take place after the deep clean.
- 2.5 **Resolved** to undertake a deep clean of the toilets on Thursday 01.05.2025 at 2pm with Cllrs, Pollard, Latham, Fuggle and anyone else who wants to help.
- 2.6 **Noted** that £1,100 would be available from the Fun Day and Toilet Group along with £75 Petty Cash from the Environmental Day for use on toilet provision.

2025.23.04.3 Playing Field, Play Area and the request for a Beer Tent at the Fun Day

- 3.1 **Noted** that Cllr Pollard has seen the deeds for the Playing Field/Play Area and that they state that these areas should be used solely for children. Despite numerous attempts Cllr Pollard had been unable to contact council solicitors.
- 3.2 A discussion followed as to whether it would be possible to sanction the selling of beer for immediate consumption, or refuse the sale of alcohol, or, find a halfway house.
- Resolved** Cllr Pollard to contact solicitors to discuss the deeds and seek advice.
- Noted** that notwithstanding a response from the solicitors, council's general view was to refuse the sale of beer for consumption from a beer tent. However, a trade stall selling sealed alcohol for consumption would be permissible. If problems arise from this on the day, they would be dealt with on a individual basis.

2025.23.04.4 Letter to resident regarding parking vehicles on the grass verge

4.1 Cllr Fuggle asked if the letter had been sent as people were asking why the resident was allowed to do this. Cllr Latham confirmed that residents and school parents were also asking the same question.

Noted It was not known if the Clerk had sent the letter. The Clerk was not responding to communication from the Chair, Cllr Pollard.

Resolved that the Chair, Cllr Pollard write to the Clerk to establish if the letter has been sent. Also to consider writing to LCC Highways Department to raise the issue and check with the Clerk to see if this has been done.

Meeting Closed at 8:30pm

Written from notes taken by Cllr Fuggle

Karen Shorrocks
Acting Clerk/RFO
Salterforth Parish Council